



Mark Gordon
Governor

State of Wyoming
Department of Workforce Services
DIVISION OF WORKERS' COMPENSATION

5221 Yellowstone Road
Cheyenne, Wyoming 82002
<http://www.wyomingworkforce.org>



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Enclosed is the W-9 form you will need to complete for electronic funds transfer (direct deposit). The State Auditor's office uses one form for every type of participant. Please complete the enclosed IRS W-9 Form just as you would for the IRS. Please visit the State Auditor's website at <https://sao.wyo.gov/vendors/> for more information.

Please select which method you would like for which account:

- Checking: Be sure to attach an original unused voided check **OR** a letter from your bank on letterhead providing the account number & routing numbers. Temporary or counter issued checks are not accepted.
- Savings: Please provide a letter from your bank on letterhead providing the account number & routing numbers

Don't forget to include your contact information and **your signature and date**

The State Auditor's office will only accept the original documents, no copies, faxes or e-mails.

Mail the completed form to:

DWS – Workers' Compensation
Attn: Fiscal Dept
5221 Yellowstone RD
Cheyenne WY 82002