

## **DME GUIDELINE:**

1. If there is a value for the HCPC's code process per that value.
2. If there is no value for the HCPC code, and the billed amount is \$1000.00 or more, request a supplier/manufacturer invoice. (Need to review the invoice to make sure that it is in fact a supplier/manufacturer invoice.)
3. Once the invoice is received, reviewed and determined to be a true supplier/manufacturer invoice, process item at invoice plus 30%.
4. If no invoice is received and no value for the HCPC code, process item at 40% of billed amount.
5. Any single item billed at less than \$1000.00 does not require a supplier/manufacturer invoice, process at 80% of billed amount.
6. Codes submitted with modifiers should be verified to make sure that the proper modifier is used when determining the allowable. Any bill received for a rental without an established value needs to be sent to Valerie Abeyta at [valerie.abeyta@wyo.gov](mailto:valerie.abeyta@wyo.gov) to determine a value.